

The Social Sciences Undergraduate Student Affairs Office is closed to in-person appointments and walk-in advising at this time due to COVID-19. However, you are still able to (virtually) meet with an academic advisor!

Appointments will be conducted using [Zoom](#). For your Zoom appointment, you will need access to wi-fi and a computer with video chat capabilities and a microphone. You may use a smartphone or tablet, however, access to a computer is **highly recommended and preferred**, as your advisor may want to share documents and resources that are easier to view on a computer. All UCI students have access to a Zoom account. Zoom can be accessed via a web browser or you can download the app. For more information regarding Zoom, please visit the UCI Zoom Help Center: <https://zoom.oit.uci.edu/>

Guidelines for your Virtual Academic Advising Appointment (Please READ and FOLLOW all)

1. Your academic advising appointment is conducted via [Zoom](#) and is for UCI students only.
2. Zoom relies on a secure, quality wi-fi connection, so please ensure that you have a good connection prior to your scheduled appointment.
3. Conduct your appointment in a place that is quiet and free of distraction to help make the meeting as efficient and productive as possible.
4. Scheduled appointments are 20 minutes in length and will begin at the time they are set for. Please be on time or early!
5. We require that you turn on your camera, so that we can verify who you are, as well as protect your privacy.
6. Driving during an appointment is not allowed. If we suspect you are driving, the appointment will end immediately. This is for your safety and the safety of others.
7. If you are in a public setting, you are responsible for the information communicated in your appointment. We highly recommend that you wear headphones to ensure that others around you will not hear any personal academic information that will be discussed.
8. Come prepared! Be ready to take notes or have a list of questions you want to ask the advisor.
9. If for any reason, you are unable to use Zoom at your scheduled appointment day and time (i.e. technical difficulties, wi-fi won't connect, etc), please reply directly to the Zoom appointment email, which will go to your academic advisor, to reschedule. Do not submit an additional appointment request. Thank you.
10. The academic advisor has the right to end the appointment at any time if you are not following these guidelines.